

# Project Submittal Application

**City of Nogales**  
 Community Development Department  
 1450 N. Hohokam Drive, Nogales, AZ 85621  
 Nogales Information and Development Center (NIDC)  
 Phone: (520) 285-5747 Fax: (520) 287-6946  
[www.nogalesaz.gov](http://www.nogalesaz.gov)



**Project Information - \*Required**

Project Name:	
Project Address:	Suite No.: <input type="checkbox"/>
Proposed Use of Building/Suite:	Existing Zoning: <input type="checkbox"/>
Legal Description: <input type="checkbox"/> Attached	Parcel No.: <input type="checkbox"/>

Description of Work/Request:

\*Project Valuation : \$

**Applicant and Property Owner Information - \*Required**

Company or Firm Name:	Telephone 1: ( ) Ext: _____		
Applicant's Name:	Telephone 2: ( ) Ext: _____		
Applicant's Street Address :	Fax: ( )		
City:	State:	Zip:	Email Address(es):

*Applicant Signature:	Date:	
Property Owner Name:	Owner's Telephone:	
Property Owner's Street Address:	City, State:	Zip:
*Property Owner's Signature: or attached Property Owner's Authorization Letter <input type="checkbox"/>	Date:	

**Contractor License Information - \*Required**

Name:	ROC Lic. No.:	City Lic. No.:		
Address:	City, State:	Zip:		
Contractor's License Type:	General <input type="checkbox"/>	Mechanical <input type="checkbox"/>	Electrical <input type="checkbox"/>	Plumbing <input type="checkbox"/>
*Contractor's Signature:	Telephone: ( )	Date:		

Application is hereby made to the Community Development Department for permit (s) subject to the conditions and restrictions set forth on this application. By signing above, Applicant/Owner hereby certify that he/she has read and examined this permit application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other Federal, State, and County, City laws regulating construction or the performance of construction.

Every building permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance or if work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. (such time periods shall be evidenced by called city inspections) (2010 ADA, 2018 IBC, 2018 IFC, 2018 IRC, 1997 UCADB, 2017 NEC, Development Standards Code).

**For City Use Only**

<b>Tracking Nos.:</b> BLD _____ STR _____ ENG _____ FIR _____ PLN _____ SPR _____ RTAG _____ YTAG _____ UTL _____ PRE _____	<b>Application Type:</b> _____ Building      _____ Signs _____ Planning      _____ Admin _____ Engineering      _____ Utilities _____ Fire      _____ Other	<b>Received By:</b>  <b>Date Stamp:</b>	<b>Attachments:</b> <input type="checkbox"/> Spec Book(s) <input type="checkbox"/> Structural Calcs <input type="checkbox"/> Truss Calcs <input type="checkbox"/> Hydraulic Calcs <input type="checkbox"/> Parking Analysis <input type="checkbox"/> Lighting Cut Sheet <input type="checkbox"/> Narrative Letter <input type="checkbox"/> Asbestos Report <input type="checkbox"/> Address Request	<input type="checkbox"/> Soils Report <input type="checkbox"/> Traffic Report <input type="checkbox"/> Prop Owner Letter <input type="checkbox"/> Color Board <input type="checkbox"/> Hazmat Form <input type="checkbox"/> FHIS / FUP <input type="checkbox"/> Site Plan <input type="checkbox"/> Assessor 300ft Radius adjacent Prop <input type="checkbox"/> Traffic Control
	<b>Santa Cruz County Assessors Code:</b>	<b>Total Valuation:</b>  <b>Total Submittal Fees:</b>		

**Submittals are Subject to Dissemination to the Public**



**City of Nogales**  
**Public Works Department**  
 1450 N. Hohokam Drive, First Floor, Nogales, AZ  
 85621 Nogales Information and Development  
 Center (NIDC)  
 Phone: (520) 285-5747 Fax: (520) 287-6946  
[www.nogalesaz.gov](http://www.nogalesaz.gov)

### EXEMPTION FROM LICENSING

I am exempt from Arizona contractors' license laws on the basis of the license exemptions contained in A.R.S. §32-1 121A, namely:

- A.R.S. §32-1121A.5 – I am the owner/builders of the property and the property will not be sold or rented for at least one year after completion of this project.
  
- A.R.S. §32-1121A.6 – I am the owner/developer of this property and I will contract with a licensed general contractor to provide all construction services. All contractors' names and license numbers will be included in all sales.
  
- Other – \_\_\_\_\_

I understand that the exemption provided by A.R.S. §32-1121A.14 (the Handyman Exemption) does not apply to any construction project which requires a building permit and/or the total cost of materials and labor are \$1,000.00 or more.

I will be using the following licensed contractors on this project:

	City of Nogales License No. _____	
(General Contractor)	ROC License No. _____	Class _____
	City of Nogales License No. _____	
(Mechanical Contractor)	ROC License No. _____	Class _____
	City of Nogales License No. _____	
(Electrical Contractor)	ROC License No. _____	Class _____
	City of Nogales License No. _____	
(Plumbing Contractor)	ROC License No. _____	Class _____

\*SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
(owner/developer)

Falsification of information on this document for the purpose of evading State licensing law is a Class II misdemeanor pursuant to A.R.S. § 13-2704□

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