



777 N. Grand Avenue
Nogales, Arizona
Phone: (520) 287-6571
Fax: (520) 287-9159 or (520)287-8341

A festive banner for a Christmas Light Parade. The background is a soft-focus image of Christmas lights and a pine cone. In the foreground, there are several colorful Christmas ornaments in shades of blue, green, red, and gold. The text is overlaid on the right side of the banner.

Christmas Light Parade

"It's all about Christmas"

December 3rd, 2022
6:00pm
**Morley Avenue &
Grand Avenue**



To:	From: Christmas Light Parade Committee
Fax:	Pages: 6 (including this cover sheet)
Re: Christmas Light Parade Invitation, Entry Form, and Instructions	
You should receive a total of seven (6) pages. If you do not receive all pages or have any questions, please contact Mayra Valencia at (520) 287-6548, or the Mayor's office at (520) 285-5602	

Parade Entry Form

“All about Christmas”

December 3rd, 2022 at 6:00 p.m.

Organization Name: _____

Contact Person _____

Email: _____

Phone #: _____

Description of Float or Entry: _____

PLACE IN LINE WILL BE ASSIGNED ON A FIRST COME, FIRST SERVE BASIS THE DAY OF THE PARADE.
(Numbers will be assigned to identify entries for judges.)

ENTRIES MUST BE RETURNED BY 12 NOON, Wednesday November 30th 2022

- Fax to Mayra Valencia at (520)287-8341 or the Mayor’s Office at (520)287-9159
- Email to mvalencia@nogalesaz.gov or mrjacquez@nogalesaz.gov
- Drop off at City Hall

****NOTE: Throwing candy or other objects is strictly prohibited**

RELEASE AND CONSENT

In consideration of the acceptance of the foregoing entry, I/we hereby release the City of Nogales, and the State of Arizona, all departments, officials, officers, employees and members thereof, from all and every claim for damages which may accrue at any time hereafter, in favor of myself, my heirs, representatives, or dependents, against said organizations, its officials, officers and members, or any of the aforementioned, by reason of any injury, loss or damage, which may be suffered by me or them or any of them because of any matter, thing, condition, negligence or default or any of them help given by, under the direction of, or authorized by said, City of Nogales, and State of Arizona on the date of this event. I/we further agree to accept the conditions of this contract.

I have read this application and the information page and accept all terms and conditions thereof.

X _____
Signature of Participant or Responsible Adult Representatives

City of Nogales
Christmas Light Parade Rules and Regulations

General Parade Regulations

All participants will line up on Morley Avenue, between Perkins and Monroe Street, facing south. All participants must enter the staging area through Bankard Avenue. Line-up will begin at 3:30 p.m. and will be on a first come basis. Drop off and parking for participants will be available on Perkins Street, Lincoln School, Memorial Park, and the Boys and Girls Club.

All parade entries will adhere to the rules and regulations set forth by the Christmas Light Parade Committee. Any violation of these regulations will result in verbal warning and/or disqualification of entry.

All participants must move forward at all times along the parade route. Failure to comply will lead to disqualification from competition.

Two (2) numbers will be issued by the parade committee on the afternoon of the event. They must be worn or displayed and easily visible by judges.

All entries must have a sign identifying the organization that is being represented. Signs must not exceed 9"x24" and please no more than two signs per entry. Signs cannot contain profanity. Units violating this rule will be asked to remove the offensive sign.

No gun shooting, no handouts or throw away items, no fires and no firecrackers. Please do not allow any participant to throw candies and/or prizes to the spectators. Units in violation to this rule will be removed from the parade.

No alcoholic beverages.

Violators will be prosecuted by the Nogales Police Department.

It is the intent of the City of Nogales and the Christmas Light Parade to ensure that all participants and spectators at this event are kept from harm. If the general instructions and information above are not followed, the entry will not be allowed to participate the following year. Any entry that does not follow these instructions may be disqualified, removed from the parade, or in severe cases, prosecuted by the Nogales Police Department.

HOLIDAY SEASON MUSIC IS SUGGESTED/RECOMMENDED

Regulations for Floats:

All float entries must adhere to the above regulations.

All floats shall not exceed 35 feet. (Semi trucks and trailers are prohibited).

Floats will be accepted and judged on the basis of:

- ❖ Aesthetic Quality
- ❖ Originality
- ❖ Creativity in the Design
- ❖ Use of animation and/or humor
- ❖ Covered tow vehicles
- ❖ Lighting

Sponsor Name and Float Theme

The float shall bear the name of the community, organization or sponsor on the side aprons. All signs must be of high quality and easily readable. Commercial symbols or logos are permitted to the extent that the creativity of design dominates over the promotional aspects of the symbols or logos used. Floats must be associated with the Holiday's overall theme. All float themes must be submitted on the application form. The parade committee will name a single "Santa Claus" for this parade. All other "Santa's" will be asked not to participate. (Removed from the Float/Parade)

Float Decorations

The Christmas Light Parade Committee requires that all floats be covered with materials that will hold up under adverse weather conditions. These materials may include: Vinyl floral sheeting, Enamel Paint, and/or Webbing of Rubberized Materials

Symmetry

Floats shall be constructed and decorated so that viewing from either side is equally appealing to the eye.

Float Lettering

Letters on the floats should not exceed 18 inches in height logo. Work should be uniform with the lettering.

(Regulations for Floats Cont.)

Alcoholic Beverages

No alcoholic beverages of any kind will be allowed in or on the float or tow vehicle. The consumption of any alcoholic beverage is strictly prohibited and violators will be prosecuted by the City of Nogales Police Department.

Float Dimensions

Floats must not exceed 8 feet in width. Floats must not be taller than 15 feet overall height. Maximum float length is 35 feet. **(Semi Trucks and trailers are not allowed)**

Mechanical Equipment

Engines must be in good mechanical condition with accessories in working order. Radiators must have adequate air circulation, be permanently installed, and be kept filled through the completion of the parade. The exhaust manifold must be vented through a leak-proof pipe projecting beyond the float apron. No flammable materials may be near the exhaust line. All wiring, fuel, and brake systems must be securely fastened so that they are not inadvertently worn or crushed. Uncovered engines must be clean and painted to blend with the float decoration.

Extra Gasoline Tank

Not allowed on float or any vehicle.

Steering

A turn radius of 45 degrees to the right and left is mandatory.

Batteries

A 12-volt battery is required and the battery should be grounded to the engine. Each float must have immediate access to a spare battery and jumper cables.

Float Electrical Wiring

Wire and lighting devices must have capability for the use intended for them on the float. Wiring should be properly secured to the float to avoid mechanical damage and injury to float riders and other participants. All connections must be made of approved boxes or devices. All electrical circuits must be properly fused.

(Regulations for Floats Cont.)

Portable Generators

Portable generators used in conjunction with float lighting must be securely mounted on a vehicle or other substantial base. A minimum of 12 inches clearance must separate any part of the generator from light, combustible fabrication or decorating material. Generators must be equipped with firmly attached metal exhaust blinds that terminate either into a common exhaust serving both vehicles and generator or to the exterior of the float in the same manner as the vehicle exhaust. If a generator is on a two-wheeled cart as part of a float or attached to a trailing unit, all restrictions apply that would apply to the original float assembly for safety reasons. **No refueling of generator allow during the Parade.** Parade can last up to two hours. Inverters are strongly recommended.

Fire Extinguishers

At least one five-pound dry chemical or one ten-pound carbon dioxide fire extinguisher must be placed within easy reach of the float driver. There must be at least one fire extinguisher near each generator. A fire inspection might be made by the City of Nogales Fire Department. A float will be eliminated from the parade if it does not have the required number of extinguishers.

Float Drivers

The driver compartment must be safe, comfortable with a secure seat. The compartment must be adequately lighted and ventilated (to remove fumes and heat), and must have an entry/exit hatch which permits rapid access. All drivers must be licensed and adequately trained to drive their assigned float. The driver should have perfect visibility of the road ahead. If the float design does not permit adequate visibility, an observer with an adequate two-way communication system must be used. Once the float is in position in the line-up area, the driver must be in attendance at all times and available to move the unit as necessary.